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Weld County School District Re-3(J) / 99 West Broadway / P.O. Box 269/ Keenesburg, CO 80643
Tel: (303) 536-2000 / Fax: (303) 536-2010



August 1, 2009

Dear Students and Parents;

Welcome to Weld County School District Re-3(J). I hope you had an enjoyable summer and that you are excited about the start of a new school year.

Staff has worked hard to make your school a place where children can enjoy learning the skills and attitudes needed to be successful in life. One example of this hard work is this handbook of schedules, activities and other useful information for you to know. Please take some time to review this document before the start of school, and then keep it accessible throughout the coming year.

I encourage all students, parents, staff and community members to work together to make 2009-2010 a productive and successful year. Much will be expected from all of us during the next ten months, and I am confident we are up to the challenge. I know that the rewards will be great.

Best wishes for a very successful year,

A handwritten signature in black ink that reads "Susie Townsend". The signature is written in a cursive, flowing style.

Susie Townsend
Superintendent of Schools
Weld County School District Re-3(J)

WELD CENTRAL SENIOR HIGH SCHOOL

Welcome to the 2009-2010 School Year

The members of the student council, faculty, staff and administration welcome you to Weld Central Senior High School, home of the "REBELS" and the "Rebel Family".

DISTRICT MISSION STATEMENT

In order to lead rewarding lives and be contributing citizens, all students will complete an appropriate education program in a safe and orderly environment and be prepared to compete for employment and/or continue their education

Basic Academic Achievement: All students will demonstrate proficiency in academic basics by meeting or exceeding district and state standards, as developmentally appropriate. RE-3(J) has defined Literacy as reading, writing, speaking, listening, and spelling. Numeracy is defined as the understanding of mathematical concepts and practical applications.

Achievement in Core Disciplines: All students will meet or exceed district and state standards in other disciplines, as developmentally appropriate in: Science, Social Studies, Vocational Education, Technology, Physical Fitness/Health, and Fine Arts.

Life Skills: All students will have age appropriate skills to make effective life choices in order to lead successful lives and be contributing citizens. Students will be able to: collaborate and cooperate, solve problems, understand the consequences of choices, understand the economic system and be able to plan and manage finances, participate effectively in the democratic process and take responsibility for their actions.

Character and Values: All students will develop the ability to make appropriate value choices. Students will gain an understanding of the commonly held virtues of honesty, integrity, respect for self and others, sense of community, and courage of convictions.

All students at Weld Central Senior High School will have the opportunity to grow in these areas, accomplish the previously listed goals and be able to apply their learning to real life experiences.

School Board Members:

Mr. Joe Amen

Mr. Bob Grand

Mrs. Candace Veldhuizen

Mrs. Wendy Wilder

Mr. Michael Lockette

Mrs. Susie Townsend, Superintendent

Mr. Don Frenzen, Principal

Mr. Stephen Herman, Assistant Principal

Mr. Toby Karr, Assistant Principal-Athletic/Activities Director

WELD CENTRAL CONTACTS

Weld Central School Web Site	http://wchs.re3j.com/
Front Office	303-536-2100 kimorr@re3j.com
Principal's Secretary	303-536-2104 debbiemcmillan@re3j.com
Attendance Secretary	303-536-2106 nancystevens@re3j.com
Counseling Secretary	303-536-2190 ilonaeurich@re3j.com
Athletic / Activities Secretary	303-536-2160 glendarussell@re3j.com

E-mail addresses for employees of the school district are as follows:

1. The person's full first and last name are used
2. All names are followed by @re3j.com
3. Example: John Smith would be johnsmith@re3j.com

If you are unable to contact a district employee using these procedures, please contact the main office for assistance.

GENERAL INFORMATION

BUILDING HOURS

The building is open to students in the morning at 7:00 a.m. and is closed at 4:30 p.m. Certified staff must supervise any student or group of students in the building (including the gym and weight room) before 7:15 in the morning or after 3:30 p.m.

NON-DISCRIMINATION

Weld Central Senior High School is an equal opportunity educational institution and will not discriminate on the basis of race, color, national origin, sex, age, religion, or handicap in its activities, programs, or employment practices as required by Title VI, Title VII, Title IX, and Section 504. For information regarding civil rights or grievance procedures, contact Mrs. Susie Townsend, District Superintendent, at the school administration building.

PARENT INVOLVEMENT AT WCHS

The administration and staff of WCHS welcome parent involvement and encourage parents to consider some of the following: Booster Club, School Advisory Committee, District SAAC, chaperoning activities, and volunteering to tutor or help students.

VISITORS

To ensure student safety and campus security, the following procedures are given for visitors to our campus:

- Parents and patrons are welcome to visit our school after obtaining permission from the administration.
- All visitors must report to the main office upon entering the building, sign in and pick up a badge.
- Students at Weld Central are not allowed to bring other students to school. Weld Central has no provision for a shadowing program.
- Unauthorized visitors may face legal prosecution.

LOCKERS

Lockers are assigned by office staff when students enroll. Before their records are cleared, students will clean out and vacate lockers. The school does not accept responsibility for the theft of articles from lockers. Locker checks may be performed at the discretion of the administration. Please do not leave money or other valuables in lockers. **Students should not “jam” their lockers, and must use only the lockers assigned to them. Students jamming lockers will lose their locker privileges.**

LOST AND FOUND

Students who find lost articles are asked to take them to the office where they can be claimed by the owner. Please check with the school secretary when items are missing. Items turned into the office will be kept for a limited time before being discarded.

BEVERAGE STANDARDS FOR STUDENTS

Beginning July 1, 2009, beverages sold to students on school grounds during the regular and extended school day shall, at a minimum, meet the following nutritional standards:

- (a) Bottled water
- (b) No or low calorie beverage with up to 10 calories/8ounces, except diet soda may not be sold in high school (e.g. unsweetened or diet teas, low calorie sports drinks, fitness waters, flavored waters, seltzers)
- (c) Up to 12 ounce servings of fat free or low fat milk. Milk includes nutritionally equivalent milk alternatives (per USDA)

- (d) Up to 12 ounce servings of fat free or low fat nutritionally equivalent flavored milk up to 150 calories/8 ounces
- (e) Up to 12 ounce servings of 100% juice, with no added sweeteners and up to 120 calories/8 ounces
- (f) Other drinks, up to 12 ounce servings with no more than 66 calories/8 ounces
- (g) At least 50% of non-milk beverages must be water and no or low calorie options

EMERGENCY DRILLS

WCHS will conduct fire drills and other emergency drills when appropriate and as needed. These drills are intended to familiarize students, teachers, and staff with evacuation procedures and routes ensuring greater safety should a real emergency occur. Student cooperation and participation in these drills is expected.

SCHOOL NURSE

The district nurse is a registered nurse and is shared among all the schools in the district. Her roles include:

- Ensuring that health needs of students are addressed during the school day
- Managing communicable disease outbreaks
- Directing the immunization program
- Overseeing delegated nursing tasks
- Developing and implementing Health Care Plans
- Being a liaison between teachers, administrators, parents, and community health care providers
- Providing for the care of acute health care needs, including emergencies
- Conducting health assessments
- Participating in the identification process of children with special needs
- Overseeing vision and hearing screening programs

HEALTH ROOM AIDE

The Health Room Aide is trained in CPR, First Aid, and Medication Administration. She assists the District Nurse in the roles listed above.

ILLNESS OR INJURY

The Health Room is available to students who become ill or injured while at school. Only qualified personnel will give emergency care. Parents will be notified as soon as possible of illness or injury. Medical help will be summoned in case of an emergency.

MEDICATIONS

All medications are to be brought to the office. Medications need to be in the original container. Non-prescription and prescription medications will be administered only with written parent permission and written physician authorization. Medications that need to be on the student's person, such as inhalers, require a written Health Care Plan.

IMMUNIZATIONS

Immunization records are required to enroll. According to Colorado State Law, all students must have a copy of a completed immunizations record on file. Students will be excluded from school if proof of needed immunizations is not provided in a timely fashion. If the student has a medical reason to not receive required immunizations, a physician's signature is required on the medical exemption form. If the parent has a personal or religious belief opposing immunizations, the parent's signature is required on the exemption form.

CHILD ABUSE REPORTING

By law, schools are required to report any suspected child abuse. Social services and law enforcement have the authority to conduct investigations in the schools and with students. The method in which such investigations are conducted are within the exclusive authority of law enforcement and social services. Notifications to parents in such cases will come from law enforcement agencies or social services. The law states that when a school reports a case to Social Services, a follow-up written report must be made as soon as practical. The reporting party has the responsibility of sending the report.

PUBLICATIONS/POSTERS

Students or groups desiring to distribute or post publications or fliers must have prior approval of the Activities Director. Posters and signs should be posted only in designated areas, and removed when no longer applicable. Any sign not stamped with the proper approval stamp will be removed.

LIBRARY

The library is a place for reference work, gathering materials to prepare assignments, using the computers for assignments, or satisfying appropriate reading interests beyond textbooks. The library is usually open from 7:30 a.m. until 4:00 p.m. for student use. No food or drinks are allowed in the library at any time. Violations of library rules and regulations may result in a student's loss of library and internet privileges.

LAB FEES

Lab fees may be assessed for use of consumable supplies in elective courses. Teachers of those courses will notify students of the cost prior to enrollment. The following is a list of courses and the fees that may be charged. Other courses may also charge fees.

Art	\$10	Technical Drawing	\$10
Agriculture	\$20	Woods I	\$45
Digital Photography	\$20	Woods II and above	\$30

TEXTBOOKS

All class textbooks are loaned to students for their use during the school year. Textbooks should be covered and handled carefully. Please be sure your name, grade, and school are written on the book cover should the book be misplaced. Students will be required to pay for lost or damaged books.

SCHOOL CLOSING

When it becomes necessary to close school, whether due to weather conditions and/or mechanical failures, we will be broadcasting over the following radio and television stations in addition to the voice message on the Administration Offices main number: 303-536-2000.

KWGN (channel 2 TV)
 KCNC (channel 4 TV)
 KMGH (channel 7 TV)
 KUSA (channel 9 TV)
 KOA (850 am)
 KFKA (1310 am)

Every attempt will be made to have a decision made and on the air no later than 6:00 a.m. We suggest you listen to one or more of the above listed stations to make certain you receive the correct information. We cannot contact every station available in the area as there are many calls and contacts to make in a short amount of time. The announcement will identify this school district as Weld County Re-3(J). The individual school site will not be named unless the closure is due to a mechanical failure which would only affect one school building. The school will then be identified by name. Please do not call school administrators to find out information about school closures. Telephone lines could be tied up resulting in a delay in the decision-making process.

Attempts have been made to distinguish the four Weld Re-3(J) locations from Cardinal Community Academy Charter School as closings do not always occur on the same days.

As a parent/guardian, you have the right to keep your student home when you feel the weather is questionable in your particular area. Please keep in mind that the Weld Re-3(J) School District covers over 478 square miles. The weather conditions can and often do vary. Students will not be penalized for the day providing they are staying home at your request. The work missed will be allowed to be made up when they return to school.

CLOSED CAMPUS

Weld Central Senior High School has a **closed-campus** policy. All students are required to remain on campus during the lunch period (**no outside vendor food allowed – e.g. fast food**) and during school hours, unless excused for work release or other school activities. Students who violate this policy are subject to disciplinary action. If a student needs to leave campus during the school day, parental permission must be obtained and the students must sign out in the front office. The office requires a note or a phone call from the parent or guardian **before** the student may be dismissed. Any student who leaves school before the time of dismissal without proper parent and/or office permission will be considered truant and subject to disciplinary action. Any student transporting another student off the campus during class hours without authorization will lose driving privileges and is subject to further disciplinary action. **When students arrive on campus before school they are to come inside the building, not to sit in cars or “hang out” in the parking area. The parking lot area will be off limits to students during the school day unless office or administrative permission is given to the student to be there.**

STUDENT WITHDRAWALS

Students withdrawing from WCHS must obtain a withdrawal form from the counseling office. The student is to complete the form, return all school property, pay all outstanding fees, and return the form to the counseling office. Students must be accompanied by their parents or have written verification of permission to withdraw.

STUDENT PHONE USE

Classroom phones are to be used only by the WCHS staff. There is a phone in the office for student use, **Emergency Only. Cellular phones are to be off during class times and in the halls. Students may use cell phones during lunch time in the cafeteria only. If in use during class, they will be confiscated by the teacher and given back to the student at the end of the period or they may be confiscated and given to the administration.** If, for any reason, a student needs to be reached by family, please refer to the next item – Messages for Students.

MESSAGES FOR STUDENTS

Messages for students will be taken through the main office and delivered to students as quickly as possible. If the message concerns an emergency, the message will be delivered immediately.

CAFETERIA / LUNCH AREA

Students will be provided with the option of a regular hot lunch or a la carte lunch. Students may not charge lunches or use another student’s lunch account. Account numbers will be issued at the beginning of each school year. Application forms are available in the main office for students who wish to apply for free or reduced price meals. Breakfast items are available for sale before school starting at 7:45 a.m.

HALL PASSES

When a student is out of the classroom, the student must have a hall pass. If a student is given permission to leave the classroom, the student's teacher will give him/her a written hall pass. The pass will indicate the student's destination and the time the student left the classroom. The pass will have the teacher's signature on it, and may be checked by other school personnel.

VEHICLE GUIDELINES

Students may drive to school and park in the west parking lot only. The control and supervision of the parking lot at Weld Central Senior High School is difficult. There is a need to strictly regulate these areas. Unauthorized persons must be kept off campus, to help secure student and staff property, and limit ditching and other violations of school rules. It is easier for school authorities to meet those needs properly when we have the full cooperation of the students. It is important for each student to observe the following rules:

1. Students are not to be in the parking lot without permission from the office or an administrator, unless they are coming to or leaving school or involved in a school sponsored activity. Students must be able to furnish proof of permission to leave or enter the parking lot.
2. All drivers are expected to drive safely and orderly while entering and leaving the school premises. Fast or irresponsible driving will not be tolerated and may result in loss of driving privileges at school.
3. Drivers are expected to yield to school buses when entering and leaving the parking lot.
4. Vehicles need to be properly parked within the parking spaces provided.
5. Students are not to sit in cars during lunch or school programs. Students who need to retrieve something from their cars need a pass.
6. **Parking permits** must be displayed on the rearview mirrors of all vehicles parked in the parking lot. These permits can be obtained from the front office.

EMANCIPATED STUDENTS OR STUDENTS NOT LIVING WITH A GUARDIAN

Students who have become legally emancipated or who have left the residence of their parent or guardian must report their situation to the principal or counselor immediately upon enrollment or change of status. These students will meet with both the principal and counselor to determine legal guardianship and to receive authorization for an alternative living arrangement. All other students must have parental permission to leave school, and must sign in and out at the front office.

POLICIES AND PROCEDURES

Board of Education Policy and Administrative Procedures are available for review at the District Administration Office and the main office of each RE-3J school. In the unlikely event that guidelines within this book are found to be incomplete, inaccurate, or otherwise inconsistent with state statute, Board policy or administrative procedure, the above-referenced materials shall supersede the relevant guideline in this handbook.

Weld County School District Re-3(J) / 99 West Broadway / P.O. Box 269/ Keenesburg, CO 80643
Tel: (303) 536-2000 / Fax: (303) 536-2010



To: All Parents of Weld Re-3J Students
From: Susie Townsend, Superintendent of Schools
Date: August 1, 2009

As the parent of a child attending school in Weld County School District Re-3J, you have the right to know the professional qualifications of the classroom teachers who instruct your child. Your right to request and receive the following information about each of your student's classroom teachers is protected by federal law:

- Whether the Colorado Department of Education (CDE) has licensed or endorsed the teacher for the grades and subjects being taught.
- Whether CDE has decided that your student's teacher can teach in a classroom without being licensed or qualified under state regulations because of special circumstances.
- The teacher's college major; whether the teacher has any advanced degrees, and, if so, the subject of the degrees.
- Whether a teachers' aide or similar para-educator provides services to your child and, if they do, their qualifications.

Please contact Denise Jakel at 303 536-2055, if you would like to receive any of this information about the individuals entrusted with the education of your child or children.

LEGAL NOTIFICATIONS

The following legal notifications are available to the public at the Re-3J District website (http://www.re3j.com/admin/legal_notification.htm):

- Notification Pursuant to Section 22-1-124, C.R.S. (Information concerning Sex Offenders).
- A.H.E.R.A. (Asbestos Hazard Emergency Response Act)
- Student Internet Use Policy

If you do not have internet access and need a paper copy of these notifications please contact the school office of the school your child attends or the Central Administration office at 99 West Broadway in Keenesburg, Colorado.

District Attendance Policy

The Weld Re3J School district has revised and updated the attendance policy to come into compliance with the state revised statute for compulsory attendance. As of August 2008 students who are between the ages of six and seventeen are required to attend school. There are exceptions including students who are temporarily ill, who have been suspended, expelled or denied admission by the district, who are in the custody of law enforcement or the courts, who are being instructed at home by a license professional or under nonpublic home-based educational program or who are pursuing a work – study program under the supervision of the public school.

The Colorado revised statutes also requires a district to determine what is considered an excused absence and an unexcused absence. The district has determined that an excused absence is a student who is temporarily ill, who has a prearranged absence to attend an appointment which cannot be taken care of outside of school hours, who is in the custody of the court or law enforcement, who is pursuing a work-study program under the supervision of the school, who is being instructed at home, who is participating in any school sponsored activities or activities of an educational nature preapproved by the building principal, who is competing at a state or national event, who is participating in a recognized cultural or religious event or if a student must be gone because of a death of a family member. All other absences are considered unexcused.

If a student has five or more excused absences in a month the school principal will send the parents a letter indicating the attendance issue must be corrected and asked to participate in an attendance contract between the student, parent and principal. If attendance issues continue to occur the family will be referred to the Juvenile Assessment Center (JAC) for evaluation and support in correcting the issues relating to the attendance.

If a student has four unexcused absences in any month or ten in any school year they may be considered as “habitually truant” by state guidelines. Students who are “habitually truant” will be referred to the Juvenile Assessment Center (JAC) for evaluation and support. Students will also be referred to the Weld County Truancy Court to help families comply with the compulsory attendance statute.

Students who have good attendance generally benefit from interaction with the other students, achieve higher grades and are more employable after leaving school. For these reasons the district feels that revising these policies to better help students and families attend school on a regular basis is in the best interest of the students.

TARDINESS

A student is tardy when he/she comes to class after the bell has started ringing. After the first ten (10) minutes, students must have a pass from the office to be admitted to class and will be counted as unexcused absence from class. Consequences for tardiness are at the discretion of the Teacher and should be included with their classroom rules and policies. As an example, Teachers may assign lunch detentions or before and after school detentions for unexcused tardiness. If tardiness continues after disciplinary action by the teacher, the student may be referred to the administration for further disciplinary action.

ABSENCES

Parents should notify the school of their student’s absence by telephone or with a note when the student returns to school. Makeup work will be allowed to all students with excused absences. Students will be given two (2) days per excused absence to make up the work. Tests or quizzes should be made up before or after school, during lunch, or at the discretion of the teacher, but not during regular class time. Work assigned during a **truancy** may be assessed zero percent (0%). **Truancy** is defined as being absent from school without the permission or knowledge of the parent. **Ditching or skipping** a class or classes is considered truancy. If a parent has not verified a student’s absence after three (3) school days, the absence will become unexcused and remain as such.

GRADUATION REQUIREMENTS

Credits for students who have transferred from other high schools will be accepted toward graduation. A unit of credit is defined as a credit for at least 120 hours of instruction.

Graduation credit requirements for content areas are listed below. Classes include, but are not limited to, the following:

Language Arts	4.5 credits
-English I	
-English II	
-English III	
-Senior English: English IV, College Prep English	
-Speech	

Social Studies	3.5 credits
-World History	
-Civics/Economics	
-World Geography	
-U.S. History	
Science	4 credits
-Integrated I	-CP Biology
-Integrated II	-CP Chemistry
-Meteorology	-AP Chemistry
-Astronomy	-CP Physics
-Applied Chemistry	-CP Anatomy & Physiology
-Applied Physics	-AP Biology
Math	3 credits
-Algebra	-Business Math
-Geometry	-Pre-Calculus
-Algebra II/Trig	
Health and Fitness	2 credits
-PE I (.5 credits – recommended in 9 th grade)	
Or participation in 2 athletic activities	
-Health I (.5 credits – recommended in 9 th grade)	
Fine Arts	1 credit
Career Pathway	8.0 credits
Electives	2.0 – 6.0 credits
Total	28 credits

SCHEDULE CHANGES

Semester Classes: Students will be able to make changes to his/her schedule on days 1-5 of **each** semester without penalty. All changes approved during days 6-10 of **each** semester will include a “**W**” on the students’ permanent transcript for the class the student chose to drop. If a student drops a class on day 11 or later of **each** semester, the student will receive an “**F**” for the course on the students’ permanent transcript.

Year-long Classes: Students will be able to make changes to his/her schedule on days 1-5 of the **fall** semester without penalty. All changes approved during days 6-10 of the **fall** semester will include a “**W**” on the students’ permanent transcript for the class the student chose to drop. If a student drops a class on day 11 or later of the **fall** semester, the student will receive an “**F**” for the course on the students’ permanent transcript. **The drop dates for year-long classes are in the fall – not in the spring.** However, Administration does retain the right to make changes to year-long classes at the beginning of second semester.

POST-SECONDARY OPTIONS (Reimbursed)

There is an option for Weld Central Senior High School students to take courses on a Colorado public college campus and receive high school credit at the same time. Under this program, a junior or senior may take a maximum of two courses per college term and receive credit that also counts toward graduation at the high school level. Weld RE 3J will reimburse the student's tuition for the college course only and under the following conditions:

- Classes must be at a higher level than what is offered at the high school, or the student needs a different setting.
- The student needs to get administrative approval for any college class he/she needs to take.
- The school must have written notice of the specific classes a student wants to enroll in at least two weeks in advance of the student's enrollment in the class.
- Students who wish to enroll in college classes must be on track to graduate and be in good standing with Weld Central High School.
- It is the student's responsibility to pay for books, fees, and tuition when enrolling in a college class. The student is responsible for presenting the principal at Weld Central with a transcript showing successful completion of the college course with a grade of C or better. The student will then be reimbursed for the tuition only.

POST-SECONDARY OPTIONS (Non-reimbursed)

A Student may elect to take post secondary classes to fulfill elective credits toward graduation. These credits will only be accepted under the following conditions:

- The student needs to get Administrative approval for any college class he/she wants to take.
- The School must have written notice of the course(s) the student wants to take at least one (1) week in advance.
- The student is responsible for all costs associated with taking the course.

A student must take a 3, 4, or 5 semester hour class to fulfill ½ credits at Weld Central High School. This is equivalent to approximately 60 hours of direct contact time with a certified instructor in one semester. Students will be limited to one course per semester.

FAST TRACK OPTION

Any student who has completed requirements for graduation may take one or more higher education courses during his/her senior year. The student shall remain eligible for sanctioned high school activities if he meets the academic and residency qualifications of the school district. Tuition for higher education courses shall be paid by the school district in accordance with the formula in law. The school district shall not be responsible for the costs of transportation, room and board, fees, books, or equipment.

DUAL CREDIT CLASSES

Weld Central High School offers several courses that students may take for college credit that are taught by WCHS staff members. The student is responsible for tuition through Aims Community College. Entrance into these courses is based on adequate ACT scores or the Accuplacer assessment. Dual Credit offerings are listed in the individual department course offerings. A dual credit class must have at least 12 students enrolled to be taught at WCHS.

COLLEGE AND VOCATIONAL PLACEMENT

The Guidance Department will offer college and career assessments, as well as assist students with their college and vocational plans and financial assistance.

GRADUATION RANKINGS: Valedictorian/Salutatorian

The student with the highest grade-point-average (GPA) at mid-term of the final semester in the graduating year, with a minimum of two semesters at Weld Central, will be selected as the valedictorian for their class. If more than one student has the highest grade-point-average, the students will be named co-valedictorians.

The student having the second highest grade-point-average at the end of the third quarter in the graduating year, with a minimum of two semesters at Weld Central, will be selected as the salutatorian for their class. If more than one student has the second highest grade-point-average, the students will be named co-salutatorians.

GRADING SYSTEM

Letter grades for individual classes will be computed using the following numerical scale:

A	90-100
B	80-89
C	70-79
D	60-69
F	59 and below-failing

Grade-point-average (GPA) will be determined using both weighted and unweighted grades. Unweighted grades will use a four point scale as follows:

A	4.0
B	3.0
C	2.0
D	1.0
F	0.0

Weighted grades will use a five point scale for advanced placement classes and a 4.5 scale for college prep classes.

Advanced Placement English, Advanced Placement Biology and Advanced Placement Calculus will use the five point scale as follows”

A	5.0
B	4.0
C	3.0
D	2.0
F	0.0

College Prep English I, II, III & IV, College English 121 Composition I, College English 122 Composition II, College Prep Integrated Math III (Algebra II), College Prep Trigonometry/Pre-Calculus, College Prep World History, College Prep Geography, College Prep US History, College Prep Biology, College Prep Chemistry, College Prep Anatomy & Physiology, and College Prep Physics will use the 4.5 weighted scales as follows:

A	4.5
B	3.5
C	2.5
D	1.5
F	0.0

STUDENT PROGRESS REPORTS

Report cards will be mailed after each nine-week grading period. Report cards will be held if fees are not paid. Progress reports will be handed out every 2 weeks. Teachers will contact parents by phone or in writing as needed. Parents can request a progress report by contacting their student’s teachers.

SEMESTER EXAMS

All students are required to take a semester exam in each enrolled course. The exam is used as a proficiency indicator and will account for 10% of the semester grade for said course.

REQUIREMENTS FOR ACADEMIC LETTERING

Academic letters will be awarded to students in the spring based on their cumulative high school grade point average. Students must have attained a cumulative GPA of 3.6 and above for an academic letter. Students attaining a cumulative GPA of 3.3 to 3.59 will receive an academic certificate.

ALTERNATIVE EDUCATION CENTER

The Alternative Education Center (AEC) provides RE-3J students, kindergarten through grade twelve, an opportunity to earn graduation credit in a non-traditional setting. All Alternative Education Center students understand that the expectation is for them to attain standards and pass proficiency tests in all assigned subjects and to then transition back to regular education. The AEC works with identified at-risk students in the following areas: expelled or suspended students; physically-challenged students; pregnant teens; students lacking graduation credits; transfer students; and students with repeated failure in a traditional school setting. Referral through the counseling office is necessary for application.

SUMMER SCHOOL

Summer School classes are available for high school (9-12) students. The fee for secondary classes is \$100 for each semester class taken. A student on reduced lunch the fee is \$50 and for a student on free lunch the fee is \$25. Scholarships are available for students who qualify for free and reduced lunches and/or migrant students. Math and English courses are available for students who are repeating a failed class.

INDIVIDUAL AND GROUP COUNSELING

Appointments may be necessary. Students wishing to see a counselor during class times need permission from the classroom teacher and/or counselor.

TESTING SERVICES

The guidance office will provide information and application forms for the ACT and SAT College entrance examinations. The guidance office also administers and interprets other standardized tests throughout the school year. These tests include, but are not limited to, the CSAP, PLAN, PSAT, and ASVAB tests. **All students are required by either state law or district policy to actively participate in these testing procedures.**

SPECIAL EDUCATION

The Weld County Re-3(J) District Special Education Consortium is committed to the basic premise that the purpose of a public school education is to help each student, including those with disabilities, develop to the limit of his/her own capacity in order that he/she may have a useful life lived in dignity and freedom. Our goal is to provide full educational opportunities to all children with disabilities. Each student with a disability shall be offered an individual education program to meet his/her needs.

Handicapped children and youth, birth to 21, residing within the Weld County Special Education Consortium jurisdiction shall have available to them a free appropriate public education provided in conformity with an individualized education plan. Programs may include regular and special instructional and related services to meet individual education needs. The school board reserves the right of final determination of placement in these programs.

INFORMATION FOR PARENTS REGARDING SECTION 504 OF THE REHABILITATION ACT OF 1973

Section 504 is an Act which prohibits discrimination against persons with a disability in any program that receives federal financial assistance. The Act defines a person with a disability as anyone who:

Has a mental or physical impairment that substantially limits one or more major life activities such as caring for one's self, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning or working.

To fulfill its obligations under Section 504/ADA, the Weld County Re-3(J) School District recognizes a responsibility to avoid discrimination in policies and practices regarding its personnel and children. No discrimination against any person with a disability will knowingly be permitted in any of the programs and practices of the school district.

The school has specific responsibilities under the Act, which include the responsibility to identify, evaluate and, if the child is determined to be eligible under Section 504/ADA, to afford access to appropriate educational services.

If the parents or guardians disagree with the determination made by the professional staff of the school, they have the right to a hearing with an impartial hearing officer.

If there are questions about the Section 504 Act, please feel free to contact the District Section 504 Coordinator, Brigitte Gustafson at 303-536-2000.

ELL INFORMATION

Weld County Re-3(J) School District is dedicated to the continued improvement of its educational plan as reflected in the District's Mission Statement:

It is a fundamental value of Weld County Re-3(J) School District that each student with second language needs be provided an appropriate education to meet those needs. The development of the Personal Education Plan (PEP) will drive each ELL student's program, with each teacher accountable for providing each ELL student with an opportunity to learn the knowledge and skills identified in his/her Personal Education Plan. Teachers of English Language Learners will assist with instruction according to those goals identified in the Personal Education Plan. Students will attend classes at Weld Central High School to improve their knowledge and understanding of the language. The District shall ensure that all students at the elementary and secondary level with Primary or Home Language Other Than English (PHLOTE) will be identified and assessed, and, if qualified, placed in the alternative language program with appropriate staff, materials, and facilities. Furthermore, exit criteria, and follow-up will ensure that ELL students will be able to read, write, speak, and comprehend English well enough to successfully participate in the District programs. In a collaborative effort between administrators, staff, and parents the District will provide equal education:

- 1.) To help ELL students achieve competency in the English language;
- 2.) To enable ELL students to achieve grade level status to the extent they are individually able; and
- 3.) To enable ELL students to meet graduation standards/requirements in all courses of the curriculum.

This process will be implemented under the supervision and responsibilities of the Coordinator of Special Programs and the Superintendent of Schools.

WELD CENTRAL SENIOR SCHOOL DISCIPLINE MATRIX

<i>Violation</i>	<i>1st Offense Consequence</i>	
Possession or use of a deadly weapon (DDW) Sale of a drug or controlled substance, including prescriptions (DRD) Drug Possession (DRP) Under the influence of drugs (DRU) Assault, Arson, Robbery or other felony by a student. (FEL) Gang Activity (GRA) Sexual Assault, Felony Violation (SXA) Habitually Disruptive (HAB) Sale, Distribution of Alcohol (ALD) Possession of alcohol regardless of intent (ALP) Consumption/Under the influence of alcohol (ALU)	<u>10 Days Out of School Suspension,</u> <u>Possible Referral to Law Enforcement,</u> <u>Recommended for expulsion.</u>	
<i>Violation</i>	<i>1st Offense Consequence</i>	<i>2nd Offense Consequence</i>
Encouraging, arranging, or facilitating a fight (Major Fighting) (EFA) Fighting or physical confrontations (FIG) Assault/Fighting (Major Fighting) (ASP) Possession of Stolen Property (PSP) Theft (THF)	1-5 Days in/out of School Suspension	5-10 Days out of school suspension, possible Referral to Law Enforcement, and possible Recommendation for Expulsion.

<i>Violation</i>	<i>1st Offense Consequence</i>	<i>2nd Offense Consequence</i>	<i>3rd Offense Consequence</i>
Defiance/Insubordination (DFI)	1-5 Day(s) out of school suspension, Possible Referral to Law Enforcement, and/or Remedial Discipline	3-5 Days out of school suspension, Possible Referral to Law Enforcement, Remedial Discipline Plan	5-10 Day out of school suspension, Referral to Law Enforcement, Recommended for Expulsion
Sexual Harassment (SXH)			
Blatantly disrespectful actions or language (DSR)			
Repeat interference with school environment or safety (RIN)			
Harassment, Intimidation (HAR)			
Bullying (BUL)			
Drug Paraphernalia possession (DPP)			
Dangerous item (DDI)			
Dangerous behavior on school grounds / at a school function (DTB)			
Vandalism, destruction of school or employee property (DSP)			
Ethnic intimidation (EIH)	1-3 Days in/out of school suspension, Possible Referral to Law Enforcement	3-5 Days out of school suspension, Referral to Law Enforcement, Remedial Discipline Plan	5-10 Days out of school suspension, Referral to Law Enforcement, possible Recommendation for Expulsion
Tobacco use (TBU)			
Possession of tobacco (TPB)	1-3 Days in/out of school suspension, Referral to JAC Program	3-5 Days out of school suspension, Referral to JAC Program, placed on an Attendance Contract	5-10 Days out of school suspension, Referral to JAC Program, possible Recommendation for Expulsion
Truancy			

<i>Violation</i>	<i>1st Offense Consequence</i>	<i>2nd Offense Consequence</i>	<i>3rd Offense Consequence</i>	<i>4th Offense Consequence</i>
Leaving Class w/out prior approval (LCP)	Teacher imposed consequence, Parent Contact, and/or referral to administration	Teacher/Parent Conference, Remedial Discipline Plan (skip this step for academic dishonesty)	1-3 Days in/out of School Suspension, possible Saturday School, Remedial Discipline Plan (next step)	5-10 Day out of school suspension, possible Referral to Law Enforcement, Recommended for Expulsion
Disruptive Behavior (DSB)				
Academic Dishonesty (ADH)				
Profanity/Inappropriate Language (PRO)	Warning, Behavior corrected	Parent Contact, 1-3 days of In-School Suspension	1-3 Days of Out of School Suspension, Remedial Discipline Plan	5-10 Day out of school suspension, Recommended for Expulsion
Offensive public display of affection				
Failure to Attend Detention (FAD)				
Dress Code Violation(DCV)				
<i>Violation</i>	<i>1st Offense Consequence</i>	<i>2nd Offense Consequence</i>	<i>3rd Offense Consequence</i>	
Computer tampering /Internet Misuse (COV)	Warning, Possible Loss of Computer Privilege, 1-3 Days in/out of School Suspension, possible Saturday school	Loss of computer privilege (if not lost in prior step), 3-5 Day out of school suspension, Remedial Discipline Plan	5-10 Day out of school suspension, Referral to Law Enforcement, Recommended for expulsion	

STUDENT DISCIPLINE PRACTICES

- The first time a student is suspended for disruptive behavior, a remedial discipline plan will be developed by the parents/student/administration in an effort to lessen the likelihood of future suspensions. If a student receives a second suspension for habitually disruptive behavior, the original plan will be reviewed and possibly modified by parent/student/administration. Students who receive three habitually disruptive suspensions will, in accordance with state law, be recommended for expulsion.
- Unfulfilled disciplinary consequences imposed on a student at the end of one school year may now be carried over to the start of the following school year (for example, a student assigned a five-day suspension with two days left of school would be suspended during the first three days of the following school year). In such instance, carryover discipline—other than expulsion—would “bypass” Summer School so the student could remain eligible for this academic assistance program.

- Every student shall have the opportunity to receive class work for the time of his or her out-of-school suspension, provided this work does not require actual presence in the classroom. Students shall receive credit for completed class work on the same basis as do those students who are present, except that whatever grade that is achieved on such days shall be reduced as follows:
 - Grades awarded for assignments during the first three days of out-of-school suspension during a school year shall be reduced by 30 percent, and
 - Grades awarded for assignments completed during days of out-of-school suspension beyond the first three days during a school year will be reduced by 50 percent.

Students will be allowed to make-up all examinations, without penalty, given during a Suspension, but no student will be permitted to attend school activities during his/her Out-of-school Suspension.
- Students may be referred to a Guidance Counselor as deemed necessary.

LUNCH DETENTION

Lunch detention is assigned as an alternative consequence for students who choose not to abide by expectations listed within the handbook; examples of said expectations are as follows:

Tardy	Inappropriate Language
Behavior	Public Display of Affection
Dress Code	Electronic Devices (cell phones, iPods, etc.)
Staff Referrals	

- Students who choose not to attend lunch detention may be subject to further consequences, for example: in-school suspension

INITIATIONS-HAZING-HARASSMENT OR BULLYING

Behavior on or off school property which is detrimental to the welfare or safety of other students or school personnel, including behavior that creates a threat of physical harm will not be tolerated. This includes harassment, intimidation and hazing, threatening, bullying, or initiating students. Students should expect to come to a school that is free from bullying or harassing behavior. Physical and verbal intimidation, threats, or **bullying** (to intimidate by superior strength or size) will not be tolerated at WCHS. Name calling, teasing, gossiping, spreading rumors, and writing inappropriate notes or sending inappropriate emails are also cause for disciplinary action. Students who feel that they are being treated inappropriately or being put in a situation where they feel uncomfortable, unsafe, or unwelcome at WCHS should report the problem to a staff member as soon as possible.

RACIAL AND SEXUAL HARASSMENT OF STUDENTS

The board of education believes that all students and employees are entitled to pursue their education in school-related environments that are free of racial and sexual harassment. It also believes that part of its obligation for educating its students is to transmit the shared values of our society, including the principles of tolerance for others and equality among people of differing genders and races.

With these principles in mind, the Board prohibits employees and students from harassing other persons through conduct or communications which (1) are of sexual nature or which, while not overtly sexual, would not have occurred except for the student's gender; or (2) are of a racial nature or which, while not overtly racial, would not have occurred except for the student's race, color, or national origin. (For the sake of simplicity, the term 'race' is used in this policy to refer to race, color or national origin.)

Any employee who is aware of racial or sexual harassment of a person in an educational or school-related setting is required, as a condition of employment, to report it promptly to an appropriate authority.

It is the policy of the Board to investigate and deal appropriately with offending employees and students when complaints of such offensive behavior are made.

(Note: This policy governs cases where the victim of sexual harassment is either a student or employee. Cases of sexual harassment of one employee by another are governed by Board Policy.

SEXUAL HARASSMENT

Sexual harassment is a form of sex discrimination and as such is strictly prohibited. Generally, conduct must be unwelcome in order to constitute harassing behavior. However, when behavior is engaged in by a non-student and directed toward a student, the behavior is prohibited whether or not it is welcome. Any sexual contact, sexually related communication or other sexual attention, directed by an employee toward a student is prohibited whether or not the student considers the activity to be welcome or consents to such activity.

Unwelcome sexual advances, requests for sexual favors, and other verbal, written, graphic or physical conduct of a sexual nature constitutes sexual harassment when:

- A. submission to such conduct is made either explicitly or implicitly as a term or condition of a student's academic progress or completion of a school-related activity;
- B. submission to or rejection of such conduct by a student is used as the basis for educational decisions affecting the student; or
- C. such conduct has the purpose or effect of unreasonably interfering with a student's educational performance or creating an intimidating, hostile or offensive educational environment.

Examples of sexual harassment include, but are not limited to:

1. sexually oriented "kidding" or inappropriate references to sexual matters;
2. continued or repeated offensive sexual flirtations, advances or proposals;
3. continued or repeated verbal remarks about a person's body;
4. making sexual or lewd gestures;
5. displaying sexual material, such as cartoons, photos of nudes or pornography, or placing such material in someone's locker or desk;

6. spreading sexual rumors or stories;
7. pressure to engage in sexual activity;
8. unwelcome sexual touching, such as offensive brushing against a person, patting or pinching;
9. “rating” students on the basis of physical characteristics;
10. conduct or communication which, while not overtly sexual, would not have occurred except for the student’s gender (e.g., vandalizing the property of a female student)
11. an employee engaging in sexual activity with a student, or directing sexually related communications toward a student, whether or not the activity is consensual or welcome; and
12. verbal abuse of a sexual nature or using sexually degrading words to describe a person.

Sexual harassment does not refer to occasionally inoffensive compliments. It refers to behavior which is not welcome (except, as noted above where the harassment of a student is engaged in by an adult), which is personally offensive, and which, therefore, interferes with the learning or work of the victims and sometimes their peers.

RACIAL HARASSMENT

Racial harassment is a form of racial discrimination and as such is strictly prohibited. It shall be defined for purposes of this policy as oral, written, graphic or physical behavior relating to the race or national origin of another, which is intentional and which has the effect of:

- (1) Creating an intimidating, hostile or offensive environment for the learning, working or performance of school-sanctioned activities of any person;
- (2) Unreasonably interfering with or disrupting the educational performance, work performance or participation in any other school-sanctioned activity of any person; or
- (3) Unreasonably interfering with the receipt by any person of any of the benefits or opportunities available through the School District.

It is important to note that not every act which relates to the race of others and that may be offensive to an individual or group will be considered to be a violation of this policy. However, a single incident, if sufficiently severe, may constitute racial harassment. Whether a specific incident constitutes harassment proscribed by this policy will be decided on a case-by-case basis. The circumstances surrounding the behavior, together with this policy’s definition of racial harassment, the severity of the conduct (taking into account the victim’ age and race), and the pervasiveness and persistency of the conduct should be determined. Determinations of whether racial harassment has occurred should be made from the perspective of a hypothetical, reasonable and similarly situated victim who was subjected to the same conduct.

In making determinations under this policy, due consideration will be given to the rights of freedom of expression of public school students and employees under federal and state law.

Examples of acts that may, if they satisfy the definition of racial harassment set forth in this policy, constitute racial harassment include:

- Racially derogatory written or pictorial communications (e.g. letters, notes, newspaper articles, invitations, posters, photos, cartoons);
- Racially derogatory verbal comments (epithets, jokes or slurs);
- Threats of force or violence against a person's body, possessions or residence; or
- Physical conduct (provocative gestures, restricting freedom of action or movement, violence, defacing or destruction of property).

ACADEMIC HONESTY

It will be the responsibility of each teacher to **CLEARLY DEFINE** what is considered academic dishonesty, cheating, plagiarizing, copying, cribbing, etc. in a particular class and to put that information in the course syllabus. Remember, with numerous teachers using cooperative learning, group projects, etc., what may be considered cheating in one class may be a primary instructional strategy in another.

If a teacher is not absolutely sure or does not have a clear-cut case, give the student the benefit of the doubt in the first incidence.

In the **FIRST INCIDENT** of cheating the teacher may give the student a “zero” for the assignment, test, paper, activity, etc. and contact the student's parents. Document both the incident and the parental contact and submit a disciplinary referral to the administration.

If a **SECOND INCIDENT** of cheating occurs, the teacher may again give the student a “zero” for the assignment and refer the student to an administrator indicating that this is the second in incident of academic dishonesty/cheating in the same class. The student may receive 1-3 days in/out-of-school suspension or possibly Saturday School. The student may be put on a Remedial Discipline Plan to inform the student and parents of the consequences of any further incidents of academic dishonesty during the current school year.

After the **THIRD INCIDENT** of cheating, the student may receive 5-10 days out-of-school suspension, possible referral to Law Enforcement, and may be recommended for expulsion.

DRESS CODE

Students should dress in a manner which is conducive to their safety, health, and general welfare. All clothing must be clean and neat without inappropriate ragged edges or holes, and should be non-disruptive to the educational process. Articles of clothing are not permitted which include any references to drugs, sex, alcohol, tobacco, violence, gangs, profanity, or racism. Clothing is not permitted which is revealing or exposes undergarments. Pants will be worn at the waist (no sagging). Wearing any head covering, or sunglasses is not permitted inside the building or classrooms. Clothing and accessories that could be used or considered as weapons are not permitted.

1. The following items are considered inappropriate wear for school:
 - transparent clothing
 - fishnet tops
 - racer back tops
 - undershirts
 - tube tops
 - halter tops
 - spaghetti strapped shirts
 - t-shirts with the sleeves cut out
 - off-the-shoulder shirts, blouses, and sweaters
 - inappropriate low-cut tops
 - pajamas and house slippers
2. Dresses, skirts, and shorts should extend to at least the student's fingertips.
3. Pants and shorts are to be worn at the waistline...**no sagging pants or shorts.**
4. Bare waistlines, backs, or midriffs are inappropriate for school attire. Shirts and tops should meet or come below the waistline of the pant or skirt.
5. Chains with links greater than 1/8 inch in diameter and length exceeding 12 inches are not permitted as part of dress at school.
6. Students participating in athletics, concerts, competitions, public performances, etc. sponsored by the school are expected to wear appropriate clothing. Coaches and sponsors are responsible for establishing and enforcing proper dress standards.
7. Any style or method of dress that creates or could possibly create a disturbance or disrupts the educational process is not permitted.
8. Hats are not to be worn inside the building
9. Eye or Face paint is prohibited

Students who violate the dress code will be asked to:

- Change clothing, or
- Wear clothing provided by the school, or
- Have their parent(s) bring appropriate clothing to the school, or
- Spend the remainder of the school day in ISS

Students who refuse to cooperate with these requests and/or continue to violate the dress code may be suspended.

PUBLIC DISPLAY OF AFFECTION

Students are expected to behave in an appropriate manner. Hugging, kissing, and other public displays of affection are considered inappropriate at school. Holding hands is considered an appropriate display of affection.

CONDUCT ON DISTRICT VEHICLES

- **Transportation Discipline Process**

Any student that is referred to administration for a violation in any one of three categories will receive the disciplinary action stated in the appropriate category.

These will be consistent throughout the district and will aid in an improved discipline program and increased driver support.

Categories will include but not limited to the following violations. Parent phone call may not always be made by the driver depending on the seriousness of the violation.

Category I

For not following driver's instructions, foul language, not staying seated, not keeping hands and feet to self, throwing objects out of the bus, eating, drinking or chewing gum, and loud talking a warning will be given to the student.

Category II

Receiving a second ticket for any of the above violations in addition to cursing, mocking, or any display of willful disobedience toward the driver; rowdy loud behavior at any railroad crossing as well as spitting, throwing spit wads or trash; any act that would cause the safety of self and any other student to be compromised a student may receive a 3 to 5 day bus suspension.

Category III

Receiving a second ticket for any offenses in Category II, a third ticket from Category I. lighters, matches, fire crackers, weapons of any kind, vandalism, endangerment of self or other students; indecent exposure of any type may result in a 5 day to yearly bus suspension.

For Category II or III violations, students receive an automatic 3 to 5 day bus suspension and will not be allowed to ride the bus home. They may receive a yearly suspension.

Referral to Administration:

- a. Driver completes discipline slip with the transportation coordinator.
- b. Transportation coordinator initials the discipline slip and gives to secretary for distribution of bus ticket to principals.
- c. The principal deals with the situation**, e-mails resolution to the transportation coordinator, and mails a copy of the bus ticket to parents.

**Principals may suspend a student from school for up to 5 days and/or from transportation privileges up to a year.

TOBACCO USE

Colorado State law requires all Colorado public school grounds to be **tobacco free zones**. School districts are required to ban all tobacco products or facsimiles from their buildings and grounds at school-related functions. This ban applies to students, staff, visitors, and administration. Students who use or possess tobacco products on school grounds, school buses, or at any school function may face suspension.

DRUG AND ALCOHOL POLICY

It will be a violation of school board policy and is considered to be behavior which is detrimental to the welfare or safety of other students, and school personnel for any student to possess use, sell, distribute, procure, or to be under the influence of alcohol, drugs, or other controlled substances. The unlawful possession or use of a controlled substance is defined by law as any prescription drug or other chemical substance not taken in accordance with board policy and regulations. Students violating policy shall be subject to disciplinary sanctions that may include suspension and or expulsion from school and a referral to law enforcement agencies. Expulsion will be mandatory from school for the sale, use, sharing or distribution of drugs. The expelled student will be required to arrange for substance abuse counseling and present documentation of the successful completion of the counseling to the building principal before re-admission to school. The counseling office can supply a list of substance abuse agencies to assist parents.

PROHIBITED ARTICLES

Problems may arise because students bring articles to school which are hazardous to the safety of others or **interfere with the instructional process**. Such items are undesirable, may be confiscated and parents called to pick up these items in the office. Prohibited items include, **but are not limited to**, animals, skateboards, electronic games, laser lights, and pagers.

RESTRICTED ITEMS

Cell phones, I Pod's, MP-3 players, and portable compact disc players are restricted items. Again, that are not to be on during class time. **The student assumes all responsibility for loss or theft of these items if they are brought to campus.**

HABITUALLY DISRUPTIVE BEHAVIOR

A students who has been declared as "habitually disruptive" may be expelled from the school and lose credit in the current semester. A habitually disruptive student is defined as a student who has caused disruptions in the classroom, on school grounds, on school vehicles, or at school activities or events more than **five (5) times** during the school year which has required the attention of administration. No student shall be declared as habitually disruptive prior to the development of a remedial discipline plan in accordance with the discipline matrix of the school.

FIGHTING

Students involved in a fight will be suspended from one (1) to five (5) days. A parent conference with the principal may be required before the student will be allowed to return to regular classes. Students involved in a second fight will be suspended for 5-10 days out of school suspension followed by a parent conference with the principal. **The second incident could also result in a law enforcement referral and may result in a recommendation for expulsion.** Please refer to the discipline matrix for further clarification.

WEAPONS IN SCHOOL

The Board of Education has determined that the possession and/or use of a weapon on or off school property by a student may be detrimental to the welfare or safety of students and school personnel. Carrying, bringing, using, or possessing any weapon, including dangerous or deadly weapons, in any school building, on school grounds, in any school vehicle, or at any school-sponsored activity is prohibited. **Deadly weapon** is defined to include any firearm, whether loaded or unloaded, knife, bludgeon, or any other weapon, device, instrument, material or substance, which in the manner it is used or intended to be used is capable of producing death or serious bodily injury.

If a student discovers they are carrying one of the above mentioned items, they need to turn the item over immediately to a staff member, and no punishment will be brought forward against the student. Otherwise, suspension and/or expulsion are mandatory for violation of this policy as outlined in the discipline matrix.

INTERSCHOLASTIC ACTIVITIES AND ELIGIBILITY

Participation in interscholastic activities as a part of a school's education program is a privilege and not a right. Students wishing to participate are required to meet standards of personal behavior and academic performance which are rationally related to school purposes. In this regard, the Colorado High School Activities Association and its member schools may exercise the fullest discretion permitted under law. In addition, students will be required to pay a fee of \$35 per sport with a maximum fee of \$70 per year. Refunds are allowed **only within the first 9 days** at the beginning of each sport.

VARSIITY SPORTS AT WCHS

Weld Central Senior High School has varsity teams in the following sports:

FALL: football, boys' soccer, boys' tennis, cross country, volleyball, softball, cheerleading, poms
WINTER: girls' and boys' basketball, wrestling, cheerleading, poms
SPRING: baseball, girls' soccer, girls' tennis, track and field

CLUBS AND ORGANIZATIONS AT WCHS

There are many clubs and organizations available to students at Weld Central Senior High School. They are as follows: Student Council, National Honor Society, Future Business Leaders of America (FBLA), Drama Club, Family Career and Community Leaders of America (FCCLA), Technology Student Association (TSA), Future Farmers of America (FFA), League of United Latin American Citizens (LULAC), and Science Club.

NATIONAL HONOR SOCIETY

NHS is more than just an honor roll. The Honor Society chapter establishes rules for membership that are based upon a student's outstanding performance in the areas of scholarship, service, leadership, and character. These criteria for selection form the foundation upon which the organization and its activities are built.

- **Scholarship:** Students, who have a cumulative grade point average of 3.3 or higher cumulative average as set by the local school's Faculty Council, meet the scholarship requirement for membership. These students are then eligible for consideration on the basis of service, leadership, and character.
- **Service:** This quality is defined through the voluntary contributions made by a student to the school or community, done without compensation and with a positive, courteous, and enthusiastic spirit.
- **Leadership:** Student leaders are those who are resourceful, good problem solvers, promoters of school activities, idea-contributors, dependable, and persons who exemplify positive attitudes about life. Leadership experiences can be drawn from school or community activities while working with or for others.
- **Character:** The student of good character upholds principles of morality and ethics, is cooperative, demonstrates high standards of honesty and reliability, shows courtesy, concern, and respect for others, and generally maintains a good and clean lifestyle.

Any student in grades 10 through 12 is eligible for consideration for membership in NHS.

The process for NHS selection is as follows:

1. Students in grades 10-12 are notified after second semester grades have been finalized if they are eligible for selection on the basis of scholarship if they have a cumulative grade point average of 3.3 or above.
2. Students who qualify on the basis of scholarship are given a student information form to fill out and return to the chapter advisor by a pre-determined deadline expressing their interest in being considered for selection.
3. At the same time, students who are eligible for induction are evaluated by the entire faculty on the basis of leadership, character, and service.
4. Using the applicant information forms and faculty evaluations, the Faculty Council makes the final recommendations for induction. The Faculty Council is a 6-member committee representing the entire faculty, nominated by the current NHS membership, and selected by the principal to make the final membership selections.
5. After selection is complete, new members are "tapped" by the current membership and inducted during a formal induction ceremony.

ACTIVITY EVENT CODE OF CONDUCT

SECTION 1 The members of the Patriot Activity Association believe:

- The use of drugs and alcohol by students, faculty or fans will not be allowed at any school sponsored activity and anyone violating this rule shall be ejected.
- Teams, fans, officials and the home team's property should be respected.
- Behavior that supports one team without offending the other team will be encouraged.
- All persons attending school sponsored activities should be responsible for their own actions.
- Regular meetings within the activity association keep up good relations among schools.

SECTION 2 Participant Code of Conduct. I agree:

- To always play hard, but according to the rules.
- To abide by officials' decisions. It is easy to be a good sport when winning, but the truest test of an athlete's character is to overcome adversity by trying even harder yet.
- To display the principles of good sportsmanship: ***COURTESY HUMILITY SELF-ESTEEM***.
- To remember that the sole purpose of playing high school athletics is for the enjoyment of the game.

SECTION 3 Spectator Code of Conduct. I agree:

- To cheer FOR my team, not AGAINST my opponent. Demeaning others only lowers me.
- To be mindful that high school athletics are played solely for the enjoyment of the game. Spectators are allowed to view the contests only in the role of support personnel.
- To respect the decisions of game officials, realizing that their job is extremely difficult. This teaches young people to accept the hardships that will reoccur countless times throughout their lives. It also teaches them that the only way to overcome adversity is to increase their effort.
- To withhold caustic criticism of players and coaches that would later be embarrassing to both you and the person criticized.
- To be the kind of fan who leaves the opposing crowd with a feeling of envy...envious of our enthusiasm and class.
- To appreciate the efforts of the athletes who have worked many hours before the actual contests.
- To understand that their involvement in the activity is their most important accomplishment.

SECTION 4 PATRIOT ACTIVITY ASSOCIATION CODE OF CONDUCT STATEMENT

CHSAA and the Patriot Activity Association welcome you to this contest between the home and visiting school. On behalf of our activity association, we would ask spectators to consider the time and effort that both teams have put forth in preparation for this contest. Please show appreciation for their skills. We are here to support these young people and not to harass or taunt the officials, opponents, coaches, or other fans. Vulgar or profane language and racial slurs are inappropriate. CHSAA rules prohibit taunting or any unsportsmanlike conduct. This behavior may result in persons being ejected from the gym. We ask fans to stay off the court at all times. CHSAA rules prohibit the use of noisemakers at all indoor events. We urge you to tailor your actions to bring credit to yourself and your school. Thank you and enjoy the game. Good luck to both schools.

ELIGIBILITY

Students are eligible for athletics, activities, and field trips so long as they have **one** (F) or less during the weekly grade check. Also, all required documentation must be completed and fees are to be turned into the appropriate office. This applies to both junior and senior high students. Grades are submitted **every week** by the teachers. The eligibility period will run from the Sunday following the **weekly** grade check until the next Sunday. The ineligibility period is for one week.

Coaches and sponsors are encouraged to have a more strict eligibility policy. All coaches will inform their parents and students, in writing, what their eligibility policy is.

In order for a student to participate in an athletic contest, they must attend at least half of the classes for that day. This policy can be waived under extenuating circumstances by the activities director prior to the absence occurring. It will never be waived if the activities director is not notified prior to the absence.

Semester grades will determine eligibility for the following semester. In other words, if a student fails two or more courses during the first semester, then they will be declared ineligible for the start of second semester.

BELL SCHEDULE

Senior High Schedule

Monday, Tuesday, & Friday

Schedule	Start	End	Class Period	Passing Period
Period 1	8:15	9:00	45 min.	5 min.
Period 2	9:05	9:50	45 min.	5 min.
Period 3	9:55	10:40	45 min.	5 min.
Period 4	10:45	11:30	45 min.	5 min.
<i>Lunch A /</i>	<i>11:35</i>	<i>12:00</i>	<i>25 min.</i>	5 min.
Period 5	12:05	12:50	45 min.	5 min.
Period 5 /	11:35	12:20	45 min.	5 min.
<i>Lunch B</i>	<i>12:25</i>	<i>12:50</i>	<i>25 min.</i>	5 min.
Period 6	12:55	1:40	45 min.	5 min.
Period 7	1:45	2:30	45 min.	5 min.
Period 8	2:35	3:20	45 min.	

Wednesday (*odd*), Thursday (*even*)

Schedule	Start	End	Class Period	Passing Period
Period 1/2	8:15	9:50	95 min.	5 min.
Period 3/4	9:55	11:30	95 min.	5 min.
<i>Lunch A /</i>	<i>11:35</i>	<i>12:00</i>	<i>25 min.</i>	5 min.
Period 5/6	12:05	1:40	95 min.	5 min.
Period 5/6 /	11:35	12:25	50 min.	---
<i>Lunch B /</i>	<i>12:25</i>	<i>12:50</i>	<i>25 min.</i>	5 min.
Period 5/6	12:55	1:40	45 min.	5 min.
Period 7/8	1:45	3:20	95 min.	



Weld County School District Re-3J 2009-2010 School Calendar

July, 2009						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August, 2009						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September, 2009						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October, 2009						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November, 2009						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December, 2009						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

January, 2010						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February, 2010						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

March, 2010						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April, 2010						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May, 2010						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June, 2010						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

EVENTS	
8/5 & 6	New Student Registration
8/7,10,11	New Teachers Report
8/12-18	Teacher Inservice - No School
8/19	1st Semester Begins
8/24	Kindergarten/Preschool Begins
9/22 & 24	Parent/Teacher Conf.-Elem.
9/23 & 24	Parent/Teacher Conf.-JH/SH
11/23 & 24	Teacher Inservice - No School
12/18	End of 1st Sem. (81 days)
1/4	Teacher Inservice - No School
1/5	2nd Semester Begins
2/16-26	CSAP Testing - 3rd Grade
2/9 & 11	Parent/Teacher Conf.-Elem.
2/10 & 11	Parent/Teacher Conf.-JH/SH
3/9-26	CSAP Testing - 3rd-10th Gr.
5/16	Graduation Day - 2 p.m.
5/20	End of 2nd Sem. (89 days)
5/21	Teacher Inservice - No School

CALENDAR LEGEND	
	Semester Start
	Semester End
	Progress Reports
	Midterm Reports
	Semester Reports
	Parent/Teacher Conf.
	Holiday/Vac./No School
	Teacher Inservice
	Graduation Day
	New Teachers Only

HOLIDAY/VACATION & NO SCHOOL DAYS	
7/3	Independence Day
9/7	Labor Day
9/25	No School
11/25-27	Thanksgiving Break
12/21-1/4	Winter Break
1/18	Martin Luther King Jr. Day
2/12	No School
2/15	Presidents' Day
3/29-4/5	Spring Break
5/31	Memorial Day

WELD CO. RE-3J SCHOOL CLOSURE INFO.
Web Site - www.re3j.com
Message - 303-536-2070
KCNC - Channel 4
KMGH - Channel 7
KUSA - Channel 9
KOA - 850 AM

DISTRICT TELEPHONE NUMBERS
303-536-2000 - Administration Office
303-536-2300 - Hoff Elementary
303-536-2200 - Hudson Elementary
303-536-2400 - Lochbuie Elementary
303-536-2700 - Weld Central Jr. High
303-536-2100 - Weld Central Sr. High
303-732-4618 - Transportation
303-732-0130 - Line for Roggen Residents

Total Student Contact Days = 170
which includes 3 days for
emergency school closures

**WELD CENTRAL SENIOR HIGH SCHOOL
INTERNET CONTRACT
ACCEPTABLE ONLINE BEHAVIOR**

Name: _____

Grade: _____

Use of the Internet provides great educational benefits to students. However, some material accessible via the Internet may contain items that are illegal, defamatory, or potentially offensive to some people. Access to the Internet is given as a privilege to students who agree to act in a considerate and responsible manner. We require that students and parents or guardians read, accept, and sign the following rules for acceptable online behavior.

1. Students are responsible for good behavior on the Internet just as they are in school. General school rules for behavior and communications apply.
2. Network storage areas may be treated like school lockers. Network administrators may review files and communications to maintain system integrity and ensure that users are using the system responsibly. Users should not expect that files will always be private.
3. The following are not permitted:
 - a. Sending or displaying offensive messages or pictures
 - b. Using obscene language
 - c. Harassing, insulting, or attacking others
 - d. Damaging computers, computer systems, or computer networks
 - e. Violating copyright laws
 - f. Using another's password
 - g. Trespassing in another's folders, work, or files
 - h. Intentionally wasting limited resources, including through the use of "chain letters" and messages broadcast to mailing lists or individuals
 - i. Employing the network for commercial purposes
 - j. Revealing the personal address or phone number of yourself or any other person without permission from your instructor
4. Violations may result in a loss of access as well as other disciplinary or legal action.

I have read the rules for acceptable online behavior, understand the rules, and agree to comply with the above stated rules. Should I violate the rules, I understand that I may lose network privileges at my school.

Student Signature: _____ Date: _____

As the parent or legal guardian of the minor student signing above, I grant permission for the above student to access networked computer services such as electronic mail and the Internet. I understand that some materials on the Internet may be objectionable, but I accept responsibility for providing guidance to the above student on Internet use both inside and outside of the school setting, and for conveying standards for the above student to follow when selecting, sharing, or exploring information and media.

Parent or Guardian Signature: _____ Date: _____

Unabridged version of District's Internet agreement is on file at the school and available for examination upon request.

Parent/Guardian Agreement Form

In signing below, you, the parent/guardian, agree to the rules, regulations, and conditions stated within this handbook.

This signed page needs to be filed in the front office at Weld Central High School.

Parent/Guardian Signature